

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
APRIL 9, 2025**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:03 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person:

Trustees Kory Atkinson, Ashok Dhiman, Lauren Dixon, Ben Hoyle, Ken Johnson, and Sharon Karpiel. Absent: Trustee Natalie Valenti. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The April Board Meeting Agenda was reviewed. Trustee Dixon moved, and Trustee Dhiman seconded **the motion**, that the agenda of the April 9, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the March Board meeting were reviewed. Trustee Karpiel moved, and Trustee Dixon seconded **the motion**, that the minutes of the March 12, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Dhiman seconded **the motion**, that the Board approve the payment of bills for the month of April 2025, in the amount of \$282,201.55 and the transfer of approximately \$440,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpiel, Johnson, Hoyle, Dixon and Atkinson. Absent: Trustee Valenti.

VII. REPORTS

LIBRARIAN'S REPORT

Attachment C shows the activities for the month of March. On March 11th, forty-five patrons dropped in between 3:00-8:00 p.m. to meet with representatives from the Illinois Tollway's I-PASS On Demand team which offered assistance from: opening I-PASS accounts, adding new license plates, and handing out and activating their new sticker tags. This event was co-sponsored by State Senator Seth Lewis, State Representative Jennifer Sanalidro, and the Village of Bloomingdale.

MONTHLY STATISTICS

Attachment D shows the activities for the month of March. Total circulation for the month of

VII. REPORTS (Continued)

March was 23,017.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS – No report.

LIAISON REPORTS

SWAN/RAILS – Attachment E is a message from Alexi Giannoulas, Secretary of State, regarding IMLS funding cuts and an update regarding Illinois Attorney General Raoul lawsuit to protect libraries and museums.

VILLAGE – No report.

FRIENDS OF THE LIBRARY – The Friends of the Library are having their spring book sale on Saturday, April 26th from 9:30-4 p.m. All items you can fit into a bag for \$10 unless specially priced. They will accept cash or Zelle payments.

BIG – The next BIG meeting is Thursday 4/24; we will email the Board for attendance.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

RESOLUTION FOR BOARD MEETING DATES & TIMES FOR FY 2025/26

President Hoyle presented Resolution No. 2024/2025-3 entitled “Resolution Setting Time and Dates of Regular Meetings of the Board of Library Trustees of the Village of Bloomingdale, DuPage County, Illinois.”

Trustee Dixon moved and Trustee Atkinson seconded **the motion** that said resolution as presented be passed as amended. After a full discussion thereof, President Hoyle directed that the roll be called for a vote upon the motion to adopt said resolution. Upon the roll being called, the following Trustees voted AYES: Trustees Dhiman, Karpel, Johnson, Hoyle, Dixon and Atkinson. Absent: Trustee Valenti.

Whereupon President Hoyle declared the motion carried and said resolution adopted and did sign the same in open meeting and did direct the Secretary to record the same in the records of the Board of Library Trustees of the Village of Bloomingdale, DuPage County,

IX. NEW BUSINESS (Continued)

Illinois, which was done.

CONFERENCE ROOM FURNITURE

Director Jarzemsky presented a proposal for new furniture for the conference room from Library Furniture International. Replacing this furniture was part of his 2024/25 goals. The library Department Heads reviewed the selected items to ensure that the new furniture would work now and for any future renovations. Director Jarzemsky asked the Board if there were any objections to moving forward, and there were none.

MOU'S FOR 25/26 BUILDING FUND ITEMS

Attachment I shows two Memo of Understanding's for FY 25/26 Building Fund projects: 2025 LED Lighting Replacement Project and 2025 Generator Replacement Project. Each MOU outlines the full scope of work, bid information, project schedule with timeframe, budget and fee structure, and reimbursable expenses.

The Board carefully reviewed both MOUs. Trustee Dhiman moved and Trustee Karpiel seconded **the motion**, that the Board approve the Memo of Understanding (MOU) for DLA Architects Ltd. for the 2025 Generator Replacement Project. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpiel, Johnson, Hoyle, Dixon and Atkinson. Absent: Trustee Valenti.

The 2025 LED Lighting Replacement Project MOU has been tabled until next month's Board meeting.

2024 EQUALIZED ASSESSED VALUATION FOR BPL

Director Jarzemsky reviewed Attachment J, a letter from DuPage County regarding 2024 tax year. The Library has no control over property values in the Village. The new Equalized Assessed Value (EAV) is \$1,135,071,578.00. The tax rate is .2834.

APPROVAL OF NON-RESIDENT CARD PARTICIPATION FOR FY 25/26

Attachment K was presented; Director Jarzemsky explained the Non-Resident Card Program to the Board. If you do not live within the boundaries of the Village of Bloomingdale or in another library district, you are considered a non-resident. A library card can be purchased for one year only. The homeowner non-resident library card fee is based on the Library's tax rate of .2834 multiplied by the assessed valuation of the property divided by \$100.00. There are two non-residential areas near our Library boundaries, which are Medinah and Mallard Lakes Estates.

Trustee Johnson moved and Trustee Dixon seconded **the motion**, that the Board approve the 2025/2026 Non-Resident Public Library Card Fee Program as presented. The motion carried by roll call vote. AYES: Trustees Dhiman, Karpiel, Johnson, Hoyle, Dixon and

IX. NEW BUSINESS (Continued)

Atkinson. Absent: Trustee Valenti.

FY 25/26 DRAFT BUDGET REVIEW

Director Jarzemsky presented a proposed draft budget tonight with approval scheduled for the May Board meeting. This is the second review of the budget; it was first reviewed in March. Staff reviewed the proposed budget and last year's budget items were used as a base line for each line item. Director Jarzemsky discussed the general fund line items, levy statistics, and projections. The levy is the cash amount the Library collects from property taxes from property owners each year. Director Jarzemsky asked the Board to prepare approval of a levy amount at the May Board meeting. The total of expenditures are expected to be up by approximately 3.56%; however that number may change after all the final numbers are in and reviewed.

LEVY ANALYSIS

The Board will approve the levy amount at the May Board meeting. This attachment is to begin evaluating what number the Board is comfortable with. Director Jarzemsky presented information from past years. He provided the Illinois Department of Revenue history of CPI's used for the PTELL (property tax extension limitation law) and levy scenarios. The Board reviewed the impact of levy increases between 2-3%. It's important to note that this levy amount will be collected in the next calendar year.

FOUNTAIN FOR 50TH ANNIVERSARY

Director Jarzemsky presented the water fountain for the 50th anniversary that will be installed in the Dominic Froio Memorial Garden on the 50th Anniversary Celebration. The fountain must have slow moving water so that butterflies and other insects will use it. The fountain will be on the smaller side so that Kelly Cusack, Maintenance Supervisor, can install and maintain it. The fountain will come from Cascade Fountain Campana International, which is made in the USA and can deliver within our time frame. The suggested color is French limestone. Director Jarzemsky asked the Board if there were any objections to moving forward, and there were none. The Board suggested asking the committee to pick the color of the fountain; Director Jarzemsky will ask the 50th committee.

X. ANNOUNCEMENTS

State of Village Luncheon- The entire Board is invited to attend the State of the Village Luncheon if they wish attend.

XI. Executive Session Library Director Review

An Executive Session was called pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or

XI. Executive Session (Continued)

dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act.

At 8:22 p.m. Trustee Dixon moved and Trustee Dhiman seconded **the motion** to enter into Closed Session pursuant to the Open Meetings Act, Section 2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; and Section 2 (c) (21) to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act. The motion carried by roll call vote. AYES: Trustees Dhiman, Karpiel, Johnson, Hoyle, Dixon and Atkinson. Absent: Trustee Valenti.

XII. Approval of Items Reviewed in Executive Session

Trustee Atkinson moved, and Trustee Dhiman seconded **the motion** that the FY 2025/26 salary for the Library Director, as recommended in executive session, be approved. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpiel, Johnson, Hoyle, Dixon and Atkinson. Absent: Trustee Valenti.

XIII. ADJOURNMENT

Trustee Dhiman moved and Trustee Dixon seconded **the motion** to adjourn the April 9, 2025 Library Board meeting at 8:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)